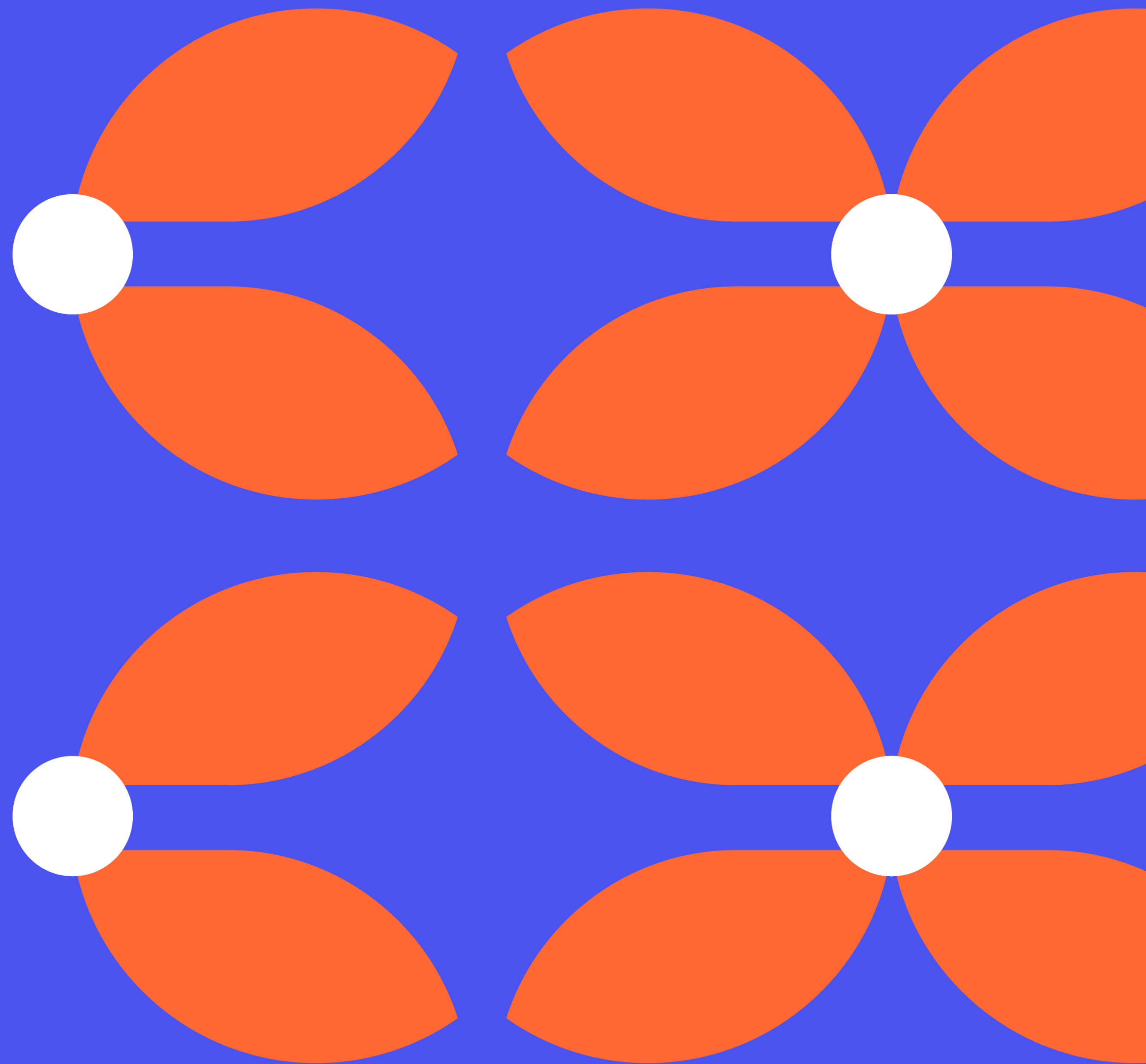


Guide for application Start-up Visa founder





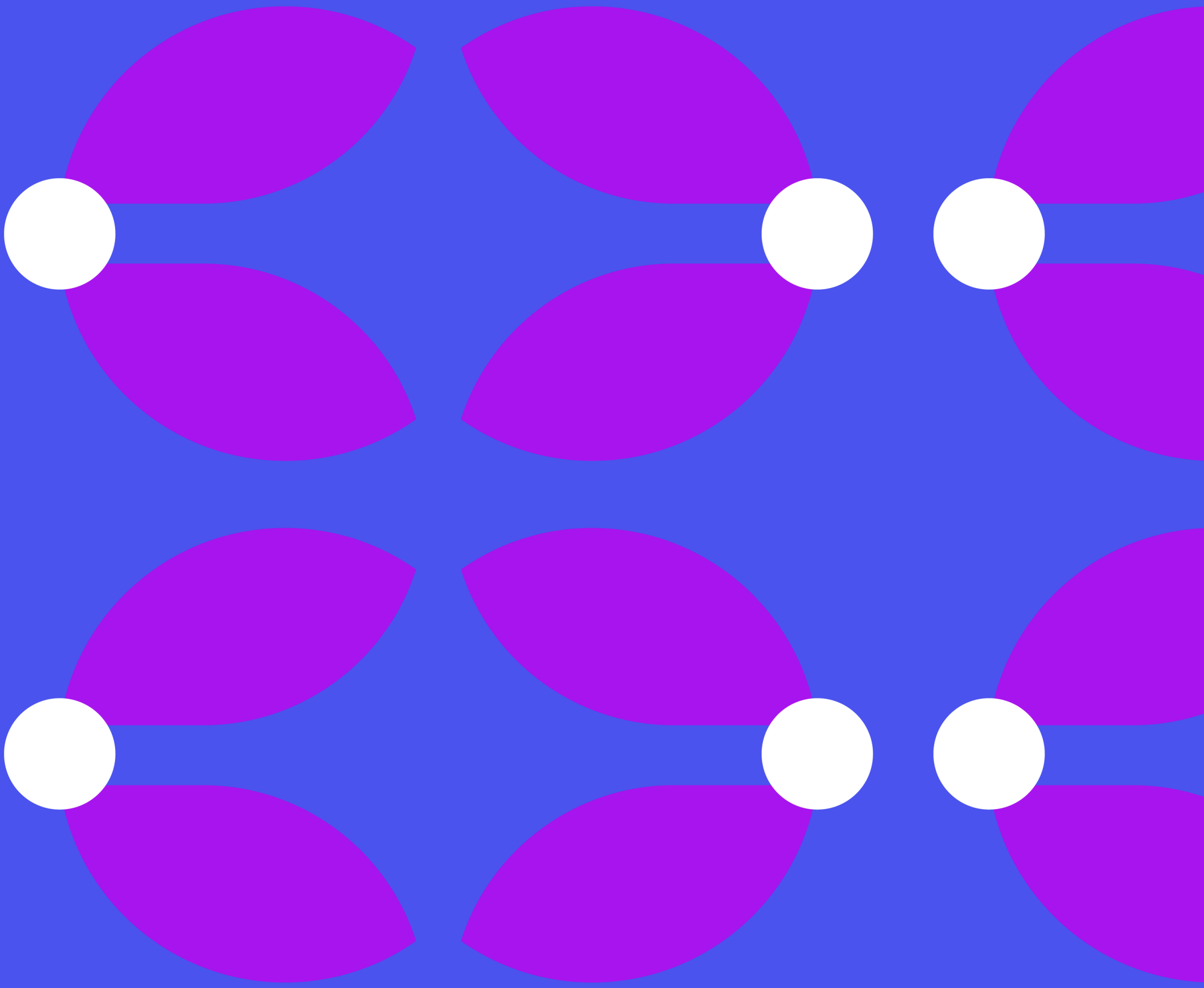
Welcome

This document can act as a guide on how to apply for the start-up visa



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Requirements for application as a start

Requirements

- You work together with a facilitator;
- Your company is innovative in the following situations:
 - The product or service is new to the Netherlands.
 - The start-up uses new technology in production, distribution and/or marketing.
 - The start-up has a new way of working and organizing;
- You play an active part in the organization (founder/co-founder). This means that you must be more than just a shareholder or financier;
- You have a step-by-step plan to go from idea to company. The RVO assesses the start-up and sees whether you meet the requirements for the step-by-step plan. The step-by-step plan sets out the following information:
 - The structure of the organization
 - The roles and responsibilities
 - The legal form
 - The personnel
 - The company's goals
 - A description of your innovative product or service
 - A description of the planning and activities involved in setting up the company;
- You and the facilitator are registered in the Dutch Chamber of Commerce;
- You meet the [income requirements](#). You can prove this in 2 different ways:
 - You can show a bank statement demonstrating that you have enough money in your account.
 - Having another legal entity or natural person, for example the facilitator, finance your stay. The amount of money must be available for your entire stay (1 year at most);

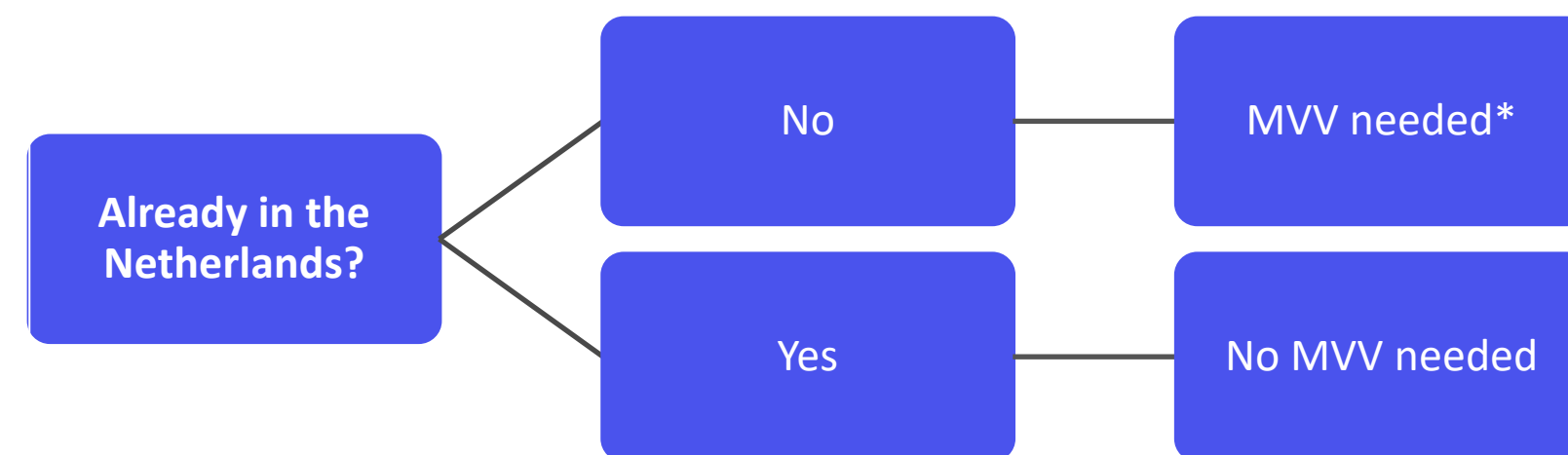
You can find more information about the start-up visa and the requirements on [this page](#).



The MVV process

The MVV process

If you intend to travel to the Netherlands and stay for more than 90 days, you may need a provisional residence permit (MVV) to enter the Netherlands. You can apply for an MVV at the Dutch embassy. You will need to make an appointment to have your biometrics registered (fingerprint etc.). Make an appointment with the Dutch embassy or consulate in your country or neighbouring country on www.netherlandsworldwide.nl.



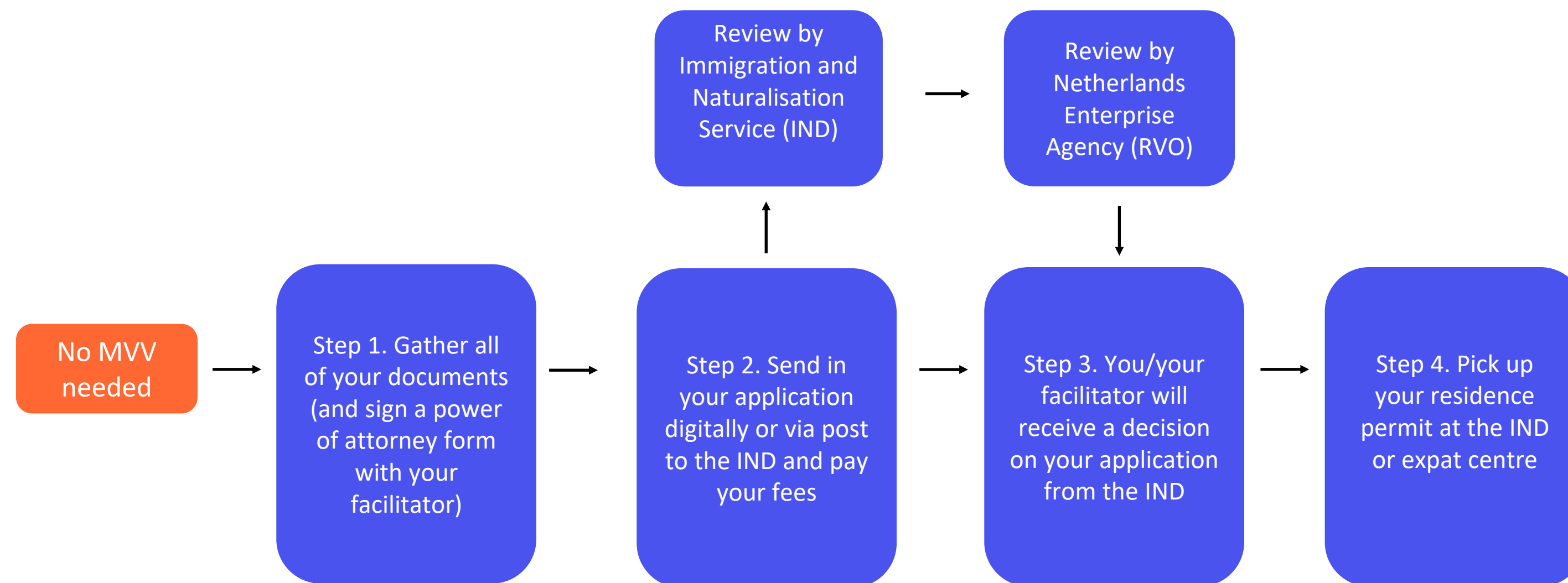
You won't need an MVV if you are from the following countries: Australia | Canada | Japan | Monaco | New Zealand | Vatican City | United Kingdom | United States of America | South Korea | Switzerland | countries in the EU and EEA.



How to apply for the start-up visa when you are in the Netherlands?

Application process flow

The flowchart below shows the official process when applying for the start-up visa as a start-up when a MVV isn't needed. All applications first go through IND who requests advise from the RVO. In turn both organisations (RVO and IND) can request additional documents if some information is missing in the application process.



Step 1: Gather all necessary documents I

Copy of your passport (page with your identity details as well as the pages with travel stamps, do not send copies of empty pages). Do note that your passport needs to be valid for at least six months from the moment of application;

The filled in application form, including all applicable appendices:

- Your role and tasks in the start-up company (the organisation); You must have an active role. This means that you are not just a shareholder or financier.
- A step-by-step plan that contains information on:
- The activities (steps) that you will take in the first year to move from idea to business.
- The innovative nature of the product or service; why the product or service is innovative.

Signed agreement between you and your recognized facilitator

- The nature of the facilitation. The facilitation must be tailor-made. This means that the facilitator is able to facilitate you to get your idea to a business.
- The conditions of the agreement. These may not adversely affect or prevent a healthy development of your business. It may not concern a 'unconscionable contract'.
- The facilitator's interest in the start-up company. The facilitator may not have a majority interest in the start-up company.

Step 1: Gather all necessary documents II

Evidence of means of support

If you are (partially) financing the means of support yourself:

- An original statement from the bank that shows the amount that will be paid each month to your personal Dutch bank account, during your period in the Netherlands; or
- A statement from the foreign bank where you have your account, detailing the amount (monthly) which is paid into the account in the Netherlands in your name or your company's name;

If your facilitator is (partially) financing the means of support:

- A contract between you and your facilitator, detailing the financial resources that will be provided to you. If the means of support are being (partially) financed by a third financier:
- An original statement from the bank that shows the amount that will be paid each month to your personal Dutch bank account, during your period in the Netherlands; or
- An original statement from the financier, which states the monthly amount that will be paid to your personal Dutch bank account during your period in the Netherlands;
- A copy of your financier's passport;
- A recent bank statement or bank specification which shows your financier's bank balance

Step 2: Send the documents to the IND

(or let the facilitator apply for you via the e-herkenning system)

Sign and send the completed form, the appendices and the requested documents to the IND in the Netherlands by post. Never send any original documents. You must send clearly readable and full copies of the original documents. Do not use any staples or paperclips. Do not send any USB sticks, DC's, DVD's and suchlike. Put all the documents in a sufficiently stamped envelope.

All the documents need to be sent by post to the IND to the following address:

Immigration and Naturalisation Service (IND)

P.O. Box 5

9560 AA

TER APEL The Netherlands

Step 2: Pay your fees

If you have submitted the application by post, you will receive a letter containing the amount of fees and information on how to pay, after the IND has received your application. Please transfer the fee for the application to the bank account of the IND referred to below. Quote the V-number and case number as your payment reference. You will receive these numbers in a letter from the IND.

Please transfer the fee for the application to the bank account of the IND referred to below.

Bank	ING
Account number	70.50.05.356
Name	Min van Justitie en Veiligheid 601/IND Leges Storting Bank
IBAN number	NL31INGB0705005356
SWIFT code	INGBNL2A
Address	Postcode 85449
City	Den Haag

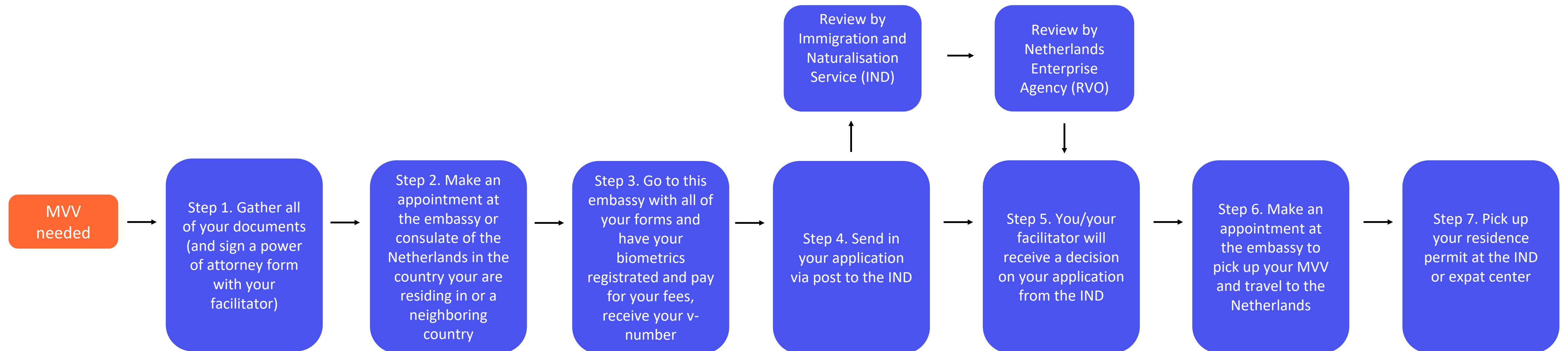
What will happen now?

The IND will review your payment and documents. The RVO will assess your application and advise the IND. When your application is granted you can make an appointment at the IND office or expat centre of your choice to collect your residence permit.

How to apply for the
start-up visa when you
are not in the
Netherlands?

Application process flow

The flowchart below shows the official process when applying for the start-up visa as a facilitator or as a start-up when a MVV is needed. All applications first go through IND who requests advise from the RVO. In turn both organisations (RVO and IND) can request additional documents if some information is missing in the application process.



Step 1: Gather all necessary documents I

Copy of your passport (page with your identity details as well as the pages with travel stamps, do not send copies of empty pages). Do note that your passport needs to be valid for at least six months from the moment of application.

The filled in application form, including all applicable appendices:

- Your role and tasks in the start-up company (the organisation); You must have an active role. This means that you are not just a shareholder or financier.
- A step-by-step plan that contains information on:
- The activities (steps) that you will take in the first year to move from idea to business.
- The innovative nature of the product or service; why the product or service is innovative.

Signed agreement between you and your recognized facilitator

- The nature of the facilitation. The facilitation must be tailor-made. This means that the facilitator is able to facilitate you to get your idea to a business.
- The conditions of the agreement. These may not adversely affect or prevent a healthy development of your business. It may not concern a 'unconscionable contract'.
- The facilitator's interest in the start-up company. The facilitator may not have a majority interest in the start-up company.

Step 1: Gather all necessary documents II

Evidence of means of support

If you are (partially) financing the means of support yourself:

- An original statement from the bank that shows the amount that will be paid each month to your personal Dutch bank account, during your period in the Netherlands; or
- A statement from the foreign bank where you have your account, detailing the amount (monthly) which is paid into the account in the Netherlands in your name or your company's name;

If your facilitator is (partially) financing the means of support:

- A contract between you and your facilitator, detailing the financial resources that will be provided to you. If the means of support are being (partially) financed by a third financier:
- An original statement from the bank that shows the amount that will be paid each month to your personal Dutch bank account, during your period in the Netherlands; or
- An original statement from the financier, which states the monthly amount that will be paid to your personal Dutch bank account during your period in the Netherlands;
- A copy of your financier's passport;
- A recent bank statement or bank specification which shows your financier's bank balance

Step 2 & 3: Visit the Dutch embassy/consulate

You can apply for an MVV at the Dutch embassy. You will need to make an appointment to have your biometrics registered (fingerprint etc.). Make an appointment with the Dutch embassy or consulate in your country or neighboring country on www.netherlandsworldwide.nl.

Go to the Dutch embassy or consulate

Please bring the [application form](#) and all your gathered documents to the appointment and fill out all information under:

1. Your personal details
2. Details of your representative in the Netherlands (if applicable)
3. Declaration of intent to undergo a TB test

Step 4: Send the documents to the IND

Sign and send the completed form, the appendices and the requested documents to the IND in the Netherlands by post. Never send any original documents. You must send clearly readable and full copies of the original documents. Do not use any staples or paperclips. Do not send any USB sticks, DC's, DVD's and suchlike. Put all the documents in a sufficiently stamped envelope.

All the documents need to be sent by post to the IND to the following address:

Immigration and Naturalisation Service (IND)

P.O. Box 5

9560 AA

TER APEL The Netherlands

Step 6: Pick up your MVV

The IND will review your documents. When your application is granted, you can make an appointment to collect your MVV (entry visa) from the Dutch embassy/consulate. After that, you can travel to the Netherlands. The IND aims to have your residence permit ready within a few weeks following your arrival in the Netherlands. You can make an appointment at the IND office or expat center of your choice to collect your residence permit.

‘Extending’ your start-up visa by applying to the self-employed visa

Extension

After a year when you have gained the start-up visa and have set up your business in the Netherlands, you will need to extend your stay if you're planning to continue your activities in the Netherlands. For this, you must apply to the self-employed permit. The self-employed permit works on a scoring system consisting of three head criteria:

1. **Personal experience** (education, entrepreneurship, work experience)
2. **Business plan** (market analysis, product/service, price, organization, financing)
3. **Added value** for the Netherlands (innovation, employment creation, investments)

For this scoring system you will receive 45 points on each of these head criteria each consisting of sub criteria. You will have to score at least 90 points to receive a positive advice on your application. Your facilitator can give you a declaration stating that you will be suitable to being self-employed. This is something they are not obliged to do. This declaration counts for 30 points.



Information about working and living in the Netherlands

Living & working

You can find more information about working and living in the Netherlands on our [website](#). Here you can read about how and where to apply for health insurance, how the Dutch tax system works and what the Dutch ecosystem looks like. On the [Dutch Chamber of Commerce website](#), you can read all about how to register your company.

If you have any questions about this or the application, reach out to us via startupvisa@rvo.nl



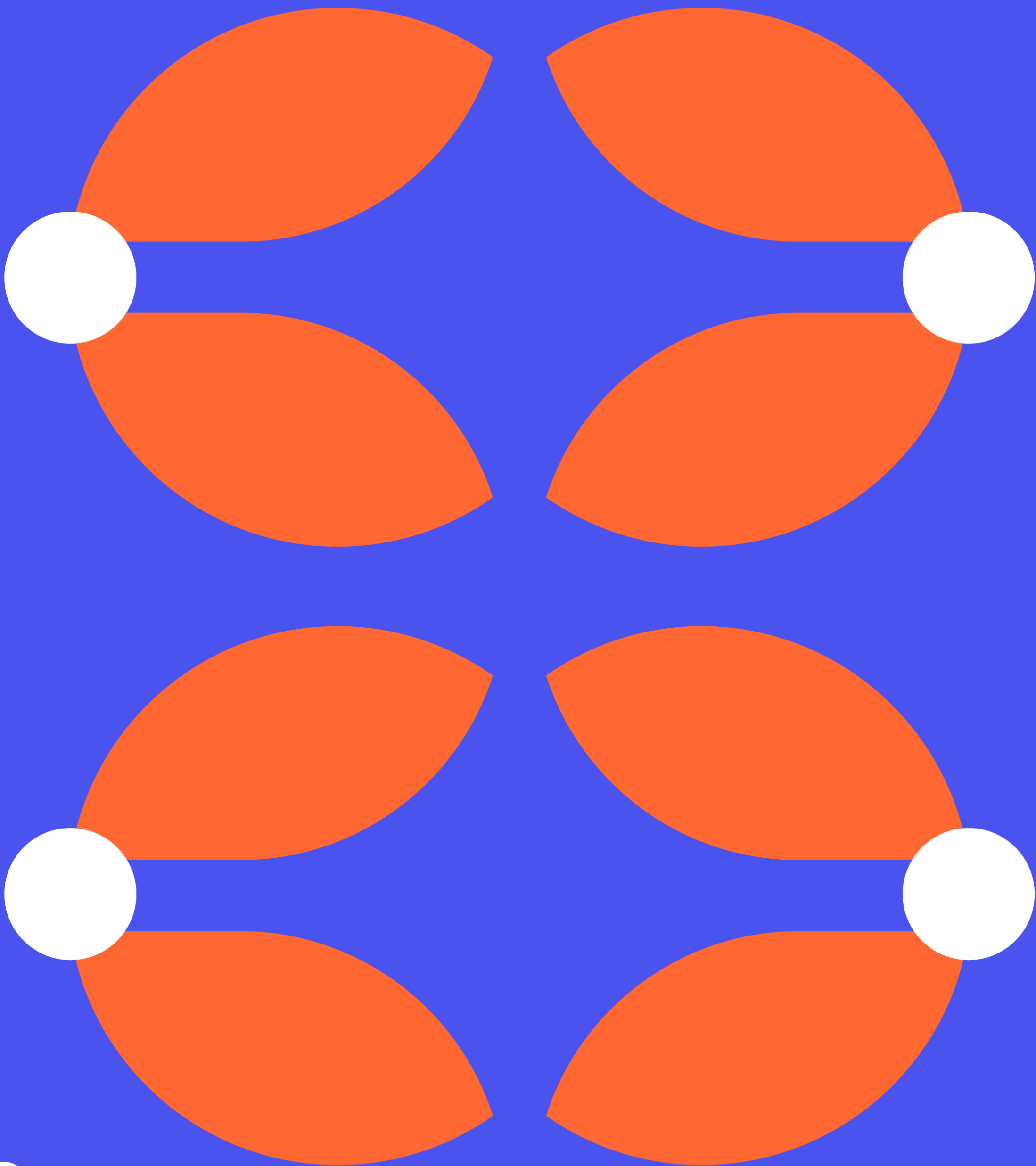
Relocation app

Once you've decided to start your new career in the Netherlands, the relocation process starts. Have you thought about residence permits, registration, housing and healthcare? The Welcome to NL Relocation App provides you a step-by-step checklist, your personalized guide to take care of your journey to the Netherlands.



[Sign up to register for the Relocation App](#)





Let's Get In Touch

The Netherlands Point of Entry

E-mail: startupvisa@rvo.nl
